

GAME TITLE

Month

Author

CONTACTS

PROJECT LEAD	Name of PL (Team)
PRODUCER	Name of PRD (Publ.)
MARKETING	Name of MR (Publ.)

EXECUTIVE SUMMARY

PROGRESS THIS MONTH

- Bullet Points of major goals achieved this month

MAJOR GOALS NEXT MONTH

- Bullet Points of major goals for next month

OCCURED PROBLEMS & METHODS OF RESOLUTION

- Description of occurred problems
→ Description of potential/planned solutions



TOP-TEN RISK-LIST			
No.	RISK	MITIGATING ACTION	RESPONSIBLE
1.	<u>Risk 1:</u> Description...	Description	Who?
2.	<u>Risk 2:</u> Description...	Description	Who?
3.	<u>Risk 3:</u> Description...	Description	Who?
4.			
5.			
6.			
7.			
8.			
9.			
10.			